

- b. May Recommend Assignment rewrite with any syllabus stated penalties
- c. Faculty documents meeting
 - i. Use Retention page on Faculty Portal
 - ii. College keeps documentation in Deans office
 - iii. Student Engagement also has access to student records through copies or portal attribution

Procedural Trail (for Major or Complete Plagiarism or repeated offenses of either Plagiarism or Dishonesty):

- 2. Faculty checks student file and confirms completion of step 1. a-c (Procedural Trail for Minor Plagiarism or Dishonesty Instances). If not completed, then step 1.a. and 1.c. (Procedural Trail for Minor Plagiarism or Dishonesty Instances) must be implemented for first offenses. If step 1. a-c (Procedural Trail for Minor Plagiarism or Dishonesty Instances) was completed and after consultation with the student, then,

- e. The three-member panel will consist of one Associate Provost, the Vice President of Student Engagement or an Assistant VP from Student Engagement, and an at-large member from either Academics or Student Engagement.